

**ENGINEERING DESIGN AND DEVELOPMENT STANDARDS
APPENDIX C**



Department of Public Works

UTILITY PRE-DESIGN CONFERENCE

A pre-design meeting is required with the Department of Public Works (DPW) for any proposal to install utilities underground in any existing arterial road right-of-way or in more than 2000 feet of an existing non-arterial road right-of-way, excluding any activities covered by a blanket utility construction permit (Type D7) pursuant to SCC 13.60.020(7). Documentation of the pre-design conference shall be submitted with the right-of-way use permit application. Final approval of all utility installations within the road right-of-way rests with the Engineer. **Call 425-388-6538 to schedule.**

APPLICANT: _____ **REPRESENTATIVE:** _____

PHONE: (____) _____ **E-MAIL:** _____

PROJECT DESCRIPTION: *Including construction method (open cut/bore/longitudinal/lateral).*

LIST AFFECTED ROAD RIGHT(S)-OF-WAY: *Including endpoints.*

DISCUSSION TOPICS:

1. Does the proposed utility project minimize impacts to the county road system? ☐ Yes ☐ No
2. Will the proposed project require cutting pavement (excluding chip seal) that is less than 3 years old?
☐ Yes ☐ No *(If "Yes," then an EDDS deviation must be approved by the County Engineer (EDDS 8-05).)*
3. Is any part of the proposed project in a road right-of-way scheduled to be resurfaced in the County's Annual Paving Plan? ☐ Yes (list below) ☐ No ☐ Plan not yet available
4. Is any part of the proposed project within the limits of a county road project or SWM project scheduled on the current DPW or SWM ACP or TIP? ☐ Yes (list below) ☐ No *(Note: Consider project schedules.)*
5. Does the project include plans to decommission/abandon any existing utility facilities in the right-of-way?
☐ Yes ☐ No *If "Yes," provide a detailed description on a separate sheet.*
6. Does DPW need to review the utility project construction plans? ☐ Yes ☐ No
7. What will the pavement restoration requirements be? (See EDDS 8-05 for requirements, including density testing.) *(Note: If the answer to either 3 or 4 above is "yes," then restoration requirements may be modified from the EDDS standard.)*
8. Will the project require closure of a road or traffic lane? ☐ Yes ☐ No *If "Yes," then a Lane Closure (Type B5) permit is required. Contact the DPW Permit Coordinator at (425) 388-6453 for requirements.*
9. Other: _____
10. Note: A Haul Route Agreement may be required if construction activities are likely to cause extraordinary damage or accelerated damage to county roads.

Applicant or Representative

Date

DPW Representative

Date